



ADVANCED PLACEMENT EXAMS 2020

Amritsar, INDIA

TEST CENTER: Spring Dale Senior School

Center Address: Spring Dale Senior School, Fatehgarh Churian Road, Amritsar 143001
AP Coordinator: Paramjit Gupta
AP Coordinator's Email Address: paramjeet.g@springdaleeducation.com
AP Coordinator's Contact Phone: +91 9878036801
Contact Hours: Mon - Fri, 09:00AM - 02:00PM

Registration & Payment Deadline: Registration opens on **Dec 16, 2019**. Deadline to pay and register is **March 2, 2020, 11:59 PM IST**. Register for regular (**May 4-15, 2020**) and late testing (**May 20-22, 2020**) exams before the deadline.

AP Exam Fee: Regular Testing Exam: **Rs. 13,500** per AP Exam.

Late Testing Exam: **Rs. 17,000** per AP Exam.

This fee includes the late ordering fee of \$40 to be paid to College Board by the Test center.

Refund Policy: Full Refund for the cancellation made before **March 3, 2020**. 50% refund for cancellations made between **March 4, 2020 to March 6, 2020**. No refund shall be given thereafter.

REGISTRATION & PAYMENT INSTRUCTIONS

Complete ALL STEPS BELOW (register online and pay test center) by **March 2, 2020** to reserve your seat. The Test Center will provide an AP Admission Ticket by **April 15, 2020** as confirmation that your seat is reserved.

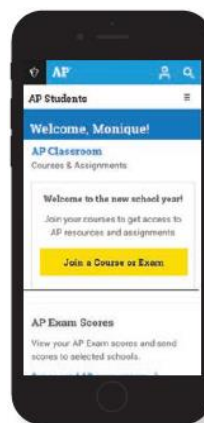
IF YOU REGISTER ONLINE WITH THE COLLEGE BOARD BUT DO NOT PAY THE TEST CENTER, YOU WILL NOT BE ABLE TO TEST. IF YOU PAY BUT DO NOT COMPLETE ONLINE REGISTRATION, YOU WILL NOT BE ABLE TO TEST.

TO START: Use a phone, tablet, or computer to complete registration online with the College Board (Steps 1 - 5)



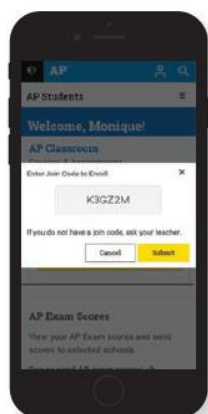
1 SIGN IN TO MY AP

Sign in to myap.collegeboard.org using the same College Board student account login you have used to view AP, SAT, or PSAT scores, or to register for the SAT.
 ① Forgot your login info? Follow the "Forgot username or password?" links to reset them.
 ① Don't have a student account yet? Click the **Sign up** link.
IMPORTANT: Create your College Board account using the same email you will provide to the test center.
 ① Having technical issues? Contact AP:
 Email: apstudents@info.collegeboard.org
 Phone: +1 212-632-1780



2 JOIN AN EXAM

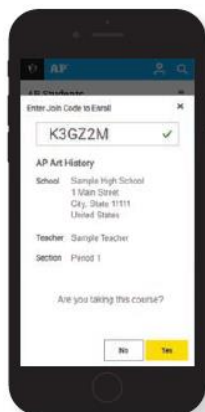
Click the **Join a Course or Exam** button.



3 SUBMIT YOUR JOIN CODE

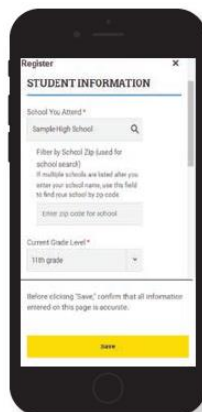
Check the India AP Exam schedule on ap-india@collegeboard.org. Enter the unique join code for each regular or late testing exam you wish to take at this test center and click **Submit**. (Repeat for each exam you wish to take.)

| REGULAR TESTING: MAY 4 – MAY 15, 2020 (SELECT THE APPROPRIATE CODE) | | |
|--|---|--|
| Art History: _____ Biology: EVAJGD Calculus AB: XYYD2G Calculus BC: QQQDGP Chemistry: 7KZMD2 Comparative Gov& Politics: YAPZ44 Computer Science A: W4Y3QN ENGLISH LANGUAGE & COMP: V7ZJJ6 | English Literature & Comp: G9XRWQ Environmental Science: 76MEYW European History: 9X4AKQ Human Geography: NV476D MACROECONOMICS: K6RMV6 Microeconomics: ZDJ2KZ Physics 1: AZX7Y9 Physics 2: MAM6W2 | Physics C: E&M: 4EQGQA Physics C: Mech: G6X496 Psychology: V7X7VR Statistics: 3VKV3V United States Gov&Politics: 49J9NP United States History: 62DRZ2 World History: Modern: 4PAE2D |
| LATE TESTING: MAY 20 – MAY 22, 2020(SELECT THE APPROPRIATE CODE) | | |
| Art History: _____ Biology: 2PMV9V Calculus AB: 3GJ9EE Calculus BC: RRQMX4 Chemistry: QA9M2R Comparative Gov& Politics: EADGM7 Computer Science A: Y2JGQA ENGLISH LANGUAGE & COMP: EWKXR3 | English Literature & Comp: YW4G7Z Environmental Science: Y3XM3M European History: 3RA4DA Human Geography: Z6RWVY MACROECONOMICS: NXKVDR Microeconomics: 3MADPZ Physics 1: MMVQJX Physics 2: WP3WVN | Physics C: E&M: PX9QX2 Physics C: Mech: KNEVYZ Psychology: QP22MZ Statistics: QM4APD United States Gov&Politics: NPDM9Q United States History: 6V3QNM World History: Modern: AXVRWR |



4 VERIFY EXAM INFORMATION

Confirm the exam name, exam date, and test center name are what you want. Click the **Join a Course or Exam** button.



5 FILL OUT REGISTRATION INFORMATION

The first time you register in My AP, you'll need to fill out some registration information. Provide accurate information – this will be on your personalized AP labels for exam day. You only have to do this once.

Repeat steps **2** – **4** for each exam you wish to take.

6 PAY TEST CENTER WITHIN 3 DAYS OF COMPLETING ONLINE REGISTRATION OR **BY MARCH 2, 2020**, WHICHEVER COMES FIRST. EMAIL YOUR PAYMENT DETAILS TO THE TEST CENTER COORDINATOR SO THAT THE TEST CENTER MAY MATCH YOUR PAYMENT TO YOUR ONLINE REGISTRATION.

FILL IN THE INFO BELOW AND EMAIL TO THE TEST CENTER COORDINATOR:

- Student First Name: _____
 - Student Last Name: _____
 - Student Primary Email (same as on your College Board account): _____
 - Student Mobile: _____
 - Student Date of Birth (DDMMYYYY): _____ (see age acknowledgement below)
 - List All Exams You Registered for Online:
 - REGULAR TESTING: May 4 – May 15, 2020: _____
 - LATE TESTING: May 20 – May 22, 2020: _____
 - Late testing reason: _____
 - How will you pay? Demand Draft Bank Deposit/Bank Transfer (NEFT)
 - DD or Bank Transfer No. (as applicable) _____
 - DD Issuing Bank or Bank Name (as applicable) _____
- Test Center Bank Details:** <

Bank Details:- Account Name: Spring Dale Senior School. Bank Name: HDFC Bank Ltd. Branch: 18 Bhullar Avenue, FatehgarhChurian Road, Amritsar. A/c Number: 13672320000042. IFSC code: HDFC0001367. Once the payment is made through NEFT, kindly send the transaction reference number of the bank transfer.

BY PAYING THE TEST CENTER, YOU ACKNOWLEDGE YOU HAVE READ AND UNDERSTAND ALL AP EXAM TEST CENTER POLICIES.

- I acknowledge that I will be under 21 years old (born after May 31, 1999) at the time of taking any AP Exams in May 2020.
- I acknowledge that I will need to pay the test center and register online with the College Board by the stated deadline to complete my AP Exam registration and receive an Admission Ticket from the test center, or I will not be able to test.
- I acknowledge that I have read and agree to test center policies above, with respect to payment deadline, payment instructions, refunds and cancellations.
- I acknowledge that I will bring my Admission Ticket along with an original, VALID PASSPORT or AADHAR CARD to the test center on exam day, or I will not be able to test.

7 RECEIVE ADMISSION TICKET FROM TEST CENTER

The test center will provide an admission ticket to you after they have ordered your exams. Ticket will be provided no later than April 15 2020. This ticket is confirmation your seat has been reserved. You will need this ticket on exam day, along with an original, valid passport or Aadhar Card, or you will not be able to test.